



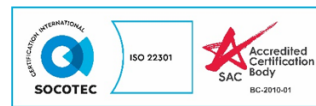
**2020 NATIONAL EXAMINATIONS -
INSTRUCTIONS TO SCHOOL CANDIDATES AND PRECAUTIONARY
MEASURES DUE TO COVID-19 [Version dated 21 Aug 2020]**

**(The following is applicable to GCE O/A-Level Science Practical and GCE N(A)/N(T), O-
and A-Level Year-End Examinations from September 2020)**

As the COVID-19 coronavirus situation continues to evolve, your safety and well-being are our priority. Please read these instructions carefully when sitting for the National Examinations:

Special Arrangements for Candidates for the National Year-End Examinations

1. Please **do not report for examination** and inform your teacher, if you are:
 - a. Confirmed COVID-19 case
 - b. On Quarantine Order (QO)
 - c. On Leave of Absence due to close contact with a confirmed COVID-19 case (LOA (Confirmed))
 - d. On Stay Home Notice (SHN)
2. If you are on SHN because you needed to travel overseas on compassionate reasons (e.g. attending a funeral of next-of-kin, visiting a critically ill next-of-kin), you will be given exception to take the written examinations (except for Science Practical Examinations) under special arrangements. Inform your teacher immediately and produce the relevant supporting documents (e.g. certifying letter from doctor or death certificate of next-of-kin).
3. **You are allowed to sit for the examination, when tested negative for COVID-19, if you are:**
 - a. On Leave of Absence, as a result of staying in the same household with individuals on HQO [LOA (HQO)]
MOE will make arrangements for you to take the Covid-19 test and will inform you of the details of the scheduled swab test appointment.
 - b. On medical leave due to Acute Respiratory Infection (ARI)
Candidates who are unwell, especially if displaying respiratory symptoms such as runny nose, cough or sore throat, should see a doctor at a designated General Practitioner (GP) clinic participating in the Swab-and-Send-Home (SASH) initiative, or a polyclinic, preferably in the morning. A list of GP clinics



participating in the SASH initiative can be found at the following website: www.phpc.gov.sg.

As per today's practice, candidates aged 13 and above will be tested for COVID-19 at first presentation of ARI to the doctor.

To facilitate timely diagnosis, you should contact the SASH GP clinic or polyclinic to make a prior appointment and bring along your entry proof for examination, student pass and a letter of request from school as attached in Annex A. Do note that the testing results would only be ready in a few days' time.

While awaiting notification of the COVID-19 swab test results, you must stay home, and will not be allowed to enter the examination venue.

If you are below 16 years of age, you must be accompanied by an adult (preferably parent/guardian) for the swab test. You should also update your school of the swab test results, which can be retrieved via the HealthHub website/application, as soon as possible.

Presentation of ARI close to the examination date

If you display symptoms less than four days before the examination, as well as in between different examination dates, you should seek medical attention at polyclinics to ensure timely diagnosis.

4. If you are on Approved Absence, as a result of staying in the same household with adults (aged 18 and above) who have flu-like symptoms, you will be allowed to sit for the examinations without the need for a COVID-19 test.
5. If you are unable to sit for papers in the national examinations, special consideration will be applied. In awarding a grade, we will take into consideration multiple sources of evidence, such as your performance in the other papers for that affected subject in the national and school-based examinations as well as the school cohort's performance in the national and school-based examinations.

Safe Management Measures for the Conduct of National Year-End Examinations

6. If you are not well, such as a fever (38°C and above) and flu-like symptoms, do not report for examination and inform your teacher. There will be visual screening and temperature taking at the examination venues before the start of the examinations. Please arrive at your examination centre at least 45 minutes before the start of your paper.

7. Please observe all safe distancing measures. You will be seated at least 1.5m apart from another candidate. During the break time between the two papers, invigilators will allow candidates to visit “designated” toilets in small batches. You will also be dismissed from the examination venue in smaller groups and at staggered intervals.
8. You must wear your face mask at all times. If you wish to wear a face shield, you can only do so when seated in your examination room. Do note that the invigilator may ask you to remove your mask for a short while to verify your identity when taking attendance.
9. For examinations that are conducted in shifts/sessions (such as the Science Practical or Computer Applications Practical), you will be instructed to wipe down apparatus, equipment and the exam desks that may be used by candidates in the next shift/session.
10. If you are sitting for Science Practical Examination, please take note of the following additional arrangements:
 - a. The interval between consecutive shifts has been extended by 20 mins. The time extension is to ensure that there is sufficient time for candidates to wipe down the apparatus/equipment after their practical exam and also to cater to the 10-min wet contact time for effective disinfection to take place.
 - b. Wash your hands thoroughly with soap and water before and after the Science Practical examinations.
 - c. Wear your face mask at all times during the Science Practical examination. Face shields should not be used in the science labs as they may not be specifically designed for use in the science labs.
11. If you are unwell during the examination, please inform an examination personnel immediately. You will be accompanied by an examination personnel to a separate room. The school leaders will assess your condition and decide on appropriate measures such as making arrangement for you to see a doctor or to send you home.
12. In the event of a major disruption such as a major train service disruption or heavy rain, you should still make your way to your designated examination centre. You will be given the full duration if you reach the examination centre before the end of the examination. If you are unable to reach your examination centre before the end of the paper, you can go to an examination centre nearest to you to take your examination. (This arrangement does not apply to Science Practical/Practical/Computer-based Examinations where candidates must report to their own schools for examinations).

13. You can refer to the SEAB website: www.seab.gov.sg for more information on the examination rules and regulations, as well as the arrangements for candidates who are affected by COVID-19 and other major disruption during examination days.

**EXAM OPERATIONS DIVISION
SINGAPORE EXAMINATIONS AND ASSESSMENT BOARD
21 AUGUST 2020**



Serangoon Garden Secondary School

21 Serangoon North Ave 1, Singapore 555889 • Tel: 6288 9227 • Fax: 6288 8695 • E-mail: sgss@moe.edu.sg

Annex A

21 August 2020

To: Whomever it may concern,

LETTER OF REQUEST FROM SERANGOON GARDEN SECONDARY SCHOOL

For the purposes of **expediting the testing** for COVID-19 at **first presentation of an acute respiratory infection** of any duration prior to/during the national examinations (from 14 Sep 2020 to 15 Oct 2020), this letter verifies that this student is a **graduating student** who studies in Serangoon Garden Secondary School and **is sitting for his/her national examinations**.

2. This letter is only valid during the following dates:

National Examination	Effective Start Date	End Date
GCE N(A)/N(T)-Level	1 Sep 2020	16 Oct 2020

3. This letter must be used **in conjunction** with the following documentation:

- A. Student's Photo ID (e.g. student pass/NRIC);
- B. Entry Proof for Examination (N Level).

4. To minimise disruptions to the student's examinations, please ensure the holder of this letter receives a swab test and its results at the soonest possible opportunity.

5. Should you have any queries regarding this Letter of Request, please contact Mr Zainal Abidin Mahmood, Vice-Principal (Administration) at 62889227.

6. Thank you in advance for attending to our student.



Mdm Valerie Goh
Principal

School Stamp

This is a computer-generated letter and hence does not require a signature.