



30 December 2021

Dear Parent(s)/Guardian,

## **Start of Term 1, 2022 – Key Information, Events and Programmes**

1. A joyous and healthy 2022 to you and family! We warmly welcome everyone back for Term 1, especially the parents and students of our new Secondary 1 cohort.
2. School will re-open on **Tuesday, 4 January 2022**, with **Safe Management Measures (SMMs)** such as the compulsory wearing of masks, temperature-taking, visual screening of students, wipe down routines and maintaining safe distancing where possible. Please continue to remind your child/ward to adhere to the SMMs so that we can all remain safe and healthy. If your child/ward is unwell or has flu-like symptoms, please do not let him/her attend school and bring him/her to see a doctor. In addition, if your child has received an Isolation Order or a Health Risk Warning (HRW) from MOH; or a Stay Home Notice (SHN) from ICA, please do inform your child's Form Teacher or the school at 62889227.
3. As we begin 2022, we would like to highlight the following:

### **A. Revised Reporting Time for School**

To allow our students to get adequate rest at home so as to improve their health and learning in school, school will start at **8 am** in 2022. This revised starting time is for all days in the school week. Students are to be in their classrooms by **7.55 am** to get ready for morning assembly.

### **B. First Week of School (Tuesday, 4 January to Friday, 7 January)**

The students are to be in their school uniform: school shirt/blouse/white PE t-shirt with the **school shorts/pants/skirts**. **Coloured school t-shirts are only allowed to be worn on Fridays**. Do remind your child/ward to have a proper haircut. Coloured hair is not allowed. For further guidelines on students' grooming, please refer to <https://www.sgs.edu.sg/student/school-rules>.

Students are to proceed directly to their classrooms upon reaching school in the morning. The classroom venues are as shown in Table 1 below:

Table 1

<b>CLASS</b>	<b>VENUE</b>	<b>CLASS</b>	<b>VENUE</b>
1 Perseverance	E04-04	2 Perseverance	F02-04
1 Respect	E04-03	2 Respect	F03-05
1 Integrity	E04-02	2 Integrity	F03-04
1 Diligence	E04-01	2 Diligence	F03-03
1 Empathy	F04-04	2 Empathy	E03-04
1 Resilience	F04-03	2 Resilience	E03-03
1 Compassion	F04-02	2 Compassion	E03-02
1 Gratitude	F04-01	2 Gratitude	E03-01

CLASS	VENUE
3 Perseverance	D04-03
3 Respect	D04-04
3 Integrity	D04-05
3 Diligence	D04-06
3 Empathy	F04-06
3 Resilience	E02-05
3 Compassion	E02-04
3 Gratitude	E02-03
3 Wisdom	F02-03
3 Grace	E02-02

CLASS	VENUE
4 Perseverance	E01-05
4 Respect	E01-04
4 Integrity	C02-02
4 Diligence	C03-02
4 Empathy	C02-01
4 Resilience	E01-03
4 Compassion	E01-02
4 Gratitude	E01-01
4 Wisdom	C04-01
4 Grace	E02-01
5 Perseverance	Auditorium
5 Respect	F02-05

To support our students in transiting to the new academic year, a series of activities focusing on supporting students' well-being have been planned for all levels. Dismissal timings will be earlier for the following time periods as shown in Table 2 below:

Table 2

Day/Date	Sec 1	Sec 2 to 5
Tue, 4 Jan to Thu, 6 Jan 2022	12.10 pm	12.10 pm
Fri, 7 Jan 2022	5 pm (due to CCA Open House)	12.30 pm

Normal curriculum hours and CCAs for Sec 2 to 5 will commence from Monday, 10 January 2022.

### C. Provision of Lockers for all Students

The school provides all students with a locker to keep their Personal Learning Device (PLD), handphones and learning materials safely. However, students are personally responsible for their PLD and personal belongings. Even with lockers provided, students should still safeguard their property from loss or damage.

Table 3

<p>The school lockers are public properties and need to be treated with respect and care. The school rules governing the use of the lockers are as stated as below and they are not exhaustive. Students are required to:</p> <ol style="list-style-type: none"> <li>1. keep handphones/PLDs in the lockers/school bags unless instructed by teachers for learning activities in class;</li> <li>2. store <b>only</b> learning devices, reading materials and handphones in the lockers;</li> <li>3. purchase their own <b>number locks</b> (which is sold in the bookshop) so that this will prevent loss of keys;</li> <li>4. avoid personalising or defacing the interior and exterior of the lockers; and</li> <li>5. open their lockers for inspection when requested by school discipline personnel for checks.</li> </ol>
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## D. Use of Handphones/Personal Learning Devices (PLDs)

We would also like to emphasise the responsible use of handphone/PLDs by every SGSian. During curriculum time, handphones/PLDs must be switched off and kept safely in the students' **lockers/school bags**. Students are **only allowed** to use their handphones/PLDs during the following timings:

- a) before formal curriculum time begins at 7.55 am,
- b) during recess time and after school and
- c) when permission is granted by teachers for learning purposes in the classroom.

Please refer to the school rules on the use of handphones/PLDs stated below.

Table 4

Frequency	Consequences
First time	Unauthorised use of handphones/PLDs will result in the devices being taken away by the teacher(s) or staff and kept <b><u>until 1.30 pm on the day</u></b> . Students can collect their devices from the teacher(s) or staff after curriculum time.
Second time	Handphones/PLDs will be taken away by the teacher(s) or staff and kept <b><u>until 5.30pm on the day</u></b> . Parent/guardian will be notified by the by the teacher(s) or staff. Students can collect their devices from the teacher(s) or staff at the General Office at 5.30pm.
Third time and above	Handphones/PLDs will be taken away by the teacher(s) or staff and given to <b><u>Principal</u></b> to be kept for a <b><i>maximum</i></b> period of <b><u>one week</u></b> , or/and till parent come to collect from Principal. Parent/guardian will be notified by the Discipline Master to collect the device from the General Office.

The students may use the telephone in the General Office to contact their parent(s)/guardian when necessary. Should you need to communicate with your child/ward urgently, you may also contact the General Office at 62889227.

## E. Home-Based Learning (HBL)

Home-based learning is a regular feature in the secondary schooling experience. Through HBL, we can equip students with stronger abilities, dispositions and habits for independent and lifelong learning, in line with MOE's Learn for Life movement.

In 2022, our HBL has been scheduled tentatively on the **Wednesdays of Weeks 3, 4 and 5** for **Terms 1 to 3**. On these days, students need not report to school and instead, are required to participate in all learning activities as instructed by teachers at home.

Table 5

Term 1	Term 2	Term 3
19 and 26 January	6, 13 and 20 April	13, 20 and 27 July

4. We look forward to your partnership in educating and nurturing your child/ward holistically. Thank you.

Yours sincerely  
The SGSS Student Development Team

This is a computer-generated letter and hence does not require a signature